

Pamarco Global Graphics SYN-TAC Return Roll Authorization Form

Dealer Information						Phone # _____
Dealer Name: _____				PGG ID / Account Number: _____		
Address: _____		City: _____		State: _____	Zip Code: _____	

① Syn-Tac Part Number	② Quantity Returning	③ Return Code	④ Defect Code	⑤ Purchase Order # Or Invoice #	⑥ Original Date Returning Part Was Installed	⑦ Date Part Was Replaced	⑧ Comments (For additional comments use reverse side)

Instructions:

- ① Fill in the PGG "Syn-Tac Part Number"
- ② Fill in "Quantity" of roller being returned for the Part Number
- ③ Column 3 Using one of the following Return Letter Codes below:
A - Ordered Wrong Part Number
B - Defective Roller (See Step 4)
C - Other (See Step 4 Other)
- ④ If you used a "B" or "C" in column #3; Use one of the Defect Codes listed below:

<u>Missing / Wrong Components</u> 1 - Gears 2 - Screw 3 - Bushings 4 - Bearings	<u>Rubber Size Incorrect</u> 5 - OD to Large 6 - OD to Small 7 - Rubber Length - Too Long 8 - Rubber Length - Too Short	<u>Core Size Incorrect</u> 9 - End Journal OD/ID to Large 10 - End Journal OD/ID to Small 11 - Core Length Too Long 12 - Core Length Too Short	<u>Roller Durometer Incorrect</u> 13 - Too Hard 14 - Too Soft
<u>Roller Finish</u> 15 - Pits 16 - Scratches 17 - Cuts 18 - Low Spots 19 - Too Rough 20 - Too Smooth	<u>Metering Roll</u> 21 - Too Wet 22 - Too Dry	<u>Rubber Surface</u> 23 - Swelling 24 - Shrinking (SEE # 8)	<u>Other: (Use for return code "C")</u> 25 - Office error 26 - Shipped in error 27 - Roller boxed wrong
- ⑤ Indicate the Purchase Order Number or the Invoice Number the roll was purchased under.
- ⑥ Indicate the "date" the roller being returned was originally installed - if new indicate the 4 digit lot number from bottom of the label
- ⑦ Indicate the "date" the roller was replaced.
- ⑧ If rollers have shrunk or swelled please list the roller wash, inks and any other chemicals being used. Also use this column for any other general comments.

FOR OFFICE USE ONLY:

Date: _____ Issue Credit: _____ Amount of Postage: _____ Restocking: _____